

**DERRY HILL CHURCH OF ENGLAND (VOLUNTARY AIDED) PRIMARY SCHOOL MINUTES
FULL GOVERNING BODY MEETING (VIRTUAL)
HELD ON WEDNESDAY 2nd FEBRUARY 2022 AT 6.30PM**

PRESENT: Carol Foley, Emma Williams, Richard French, Linda Carter, Richard Carter, Paula Wheatcroft, Tracey Davis, Laura Holloway, Josh West, Georgina Foxwell-Trewartha (GFT), Jeremy Gummow (JG)* and Danny Holland (Clerk)*

*part attendance.

1	<p>Welcome and Opening Prayer</p> <p>The meeting was formally opened by the Chair, CF. LC led governors in prayer.</p>														
2	<p>Apologies for Absence</p> <p>Apologies were received from Aly Miller and Richard Davies.</p>														
3	<p>Register of Business & Pecuniary Interests</p> <p>None.</p>														
4	<p>Minutes of the Previous Meetings</p> <p>The minutes of the meeting held on the 30th November 2021 had been circulated prior to the meeting. These were accepted as a true record and duly signed by the Chair.</p>														
5	<p>Matters Arising & Actions (from previous minutes)</p> <p>Matters Arising Associate Governor Renewal – TD term of office as an Associate Governor was approved.</p> <p>Review of Actions</p> <table border="1"> <thead> <tr> <th>Action</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>SDP Meeting minutes to be circulated</td> <td>Complete.</td> </tr> <tr> <td>SIA report to be circulated</td> <td>Complete</td> </tr> <tr> <td>SIAMS Update</td> <td>Covered as part of Agenda Item</td> </tr> <tr> <td>Training Day Deep Dive Attendance Safeguarding Training</td> <td>Complete, Governors have notified attendance or not.</td> </tr> <tr> <td>EYFS Monitoring Visit Report to be circulated.</td> <td>Complete.</td> </tr> <tr> <td>Anti-Bullying Policy comments to EW</td> <td>Complete.</td> </tr> </tbody> </table>	Action	Status	SDP Meeting minutes to be circulated	Complete.	SIA report to be circulated	Complete	SIAMS Update	Covered as part of Agenda Item	Training Day Deep Dive Attendance Safeguarding Training	Complete, Governors have notified attendance or not.	EYFS Monitoring Visit Report to be circulated.	Complete.	Anti-Bullying Policy comments to EW	Complete.
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6	<p>Heads Report</p> <p>Attendance</p>														

This is currently at 93.1% which is an improvement on previous terms. An analysis has been done and if the outbreak of Covid absences were taken out, the attendance would be at 96.2% which when compared to other Wiltshire Schools is good.

Exclusions

There have been no exclusions.

Staffing

Mrs McEvoy and Mrs Cannon resigned from their teaching roles at the end of last term and will leave at February half term. Long term supply cover has been secured and JW will oversee their induction and the curriculum aspects. Due to long term sickness, replacement teachers have also been organised for the Year 2 class with Mrs Dixie and Mrs Green. A confidential item was discussed and a record held separately.

JG left the meeting.

Child Protection

EW and TD have completed safeguarding refresher training.

JW will undertake DDSL training in June. Online safety workshops for all pupils is planned with a parent workshop on 17th February.

Information regarding the RSE policy will be recorded and a video made available to parents.

Bullying

No incidents or complaints have been received this term.

SIA

Focus on disadvantaged learners and completion of the pupil premium matrix. The SIA observed Phonics teaching with the HT in EYFS and Year 1 and was really pleased with what was seen. Report will be distributed to FGB once received.

Covid Update

There are currently no children absent with Covid.

FODHS

Christmas Bonaza was successful. The revamp of the library will be the Friends project.

SIAMs Update

Learning walk around the school has taken place to identify reflection areas, displayed linked to RE and the Christian Distinctiveness.

Parent Consultations

These have taken place, with the exception of Year 2 due to the teacher being absent, with data being discussed. This was carried out via Teams. Year 2 consultations are being replanned. SEN Parent Consultations have taken place.

	<p>School to School Approach EW has connected with the Village cluster. Next meeting will focus on Ofsted.</p> <p>Admissions Indications are that the school is over-subscribed for admission to Dormouse class in September 2022.</p> <p>Parent Survey The results were shared with governors and are positive.</p> <p>It was noted that there were more responses where parents annotated that their child has SEND to the number of pupils the school has on the SEND register.</p> <p>Question: The question 'My child has SEND and the school provides the appropriate support', 31% didn't know, do we know why? This is as a result of more parents answering the previous question that asks if their child has SEND, which is more than the school has on the register. Interventions/Support is given specifically to SEND children on the register which is discussed as Parental review meetings.</p> <p>The Governing Body expressed its congratulations to Alison Shears on passing her NPQSL and acknowledged the huge amount of work that this involved.</p>
7	<p>Data IDSR had been made available to governors prior to the meeting.</p> <p>EW walked governors through this, highlighting the following:</p> <ul style="list-style-type: none"> ○ The last official school data for all schools was in 2019. This data will be what Ofsted will use as the basis of their inspection. ○ Attainment and Progress in line with National figures with the combined score in Reading and Math's significantly above. ○ KS Progress – broadly inline with National figures ○ Absence the school is lowest 20% of all schools. ○ Exclusions is low with only 1 suspension and 1 fixed term exclusion ○ Pupil Groups is broadly in line with other schools nationally. ○ School Context elements are either in line or lower than schools nationally.
8	<p>School Development Plan 2021/22 – Priorities</p> <p>The updated SDP was shared with governors prior to the meeting and highlights where further progress against the set targets has been made with detailed analysis. The following questions were posed by the FGB in regard to the SDP.</p> <p>Question: Can the school provide governors with data showing progress in termly phonics checks so we can see the impact of Little Wandle? This has just been launched, all pupils have been assessed to ensure they are matched with the correct starting point on the Little Wandle scheme. The current Yr 2 took the missed Year 1</p>

	<p>phonics check in the Autumn term and 80.6% passed. 50% of disadvantaged learners passed. 6 children will retake at the end of the Summer term with Year 1. It was to be noted that even with the impact of Covid lockdowns, the results are positive. The projected outcomes for current year 1 is 82% pass, all disadvantaged learners are expected to pass. The school has received positive feedback from parents during parents evenings on the introduction of Little Wandle.</p> <p>Question: Are SEND/DL making progress in line with their peers regarding phonics? They are but where they are not making the expected progress or not working at age related expectations they are matched to specific intervention groups.</p> <p>Question: Has the NELI intervention programme commenced for EYFS? Not yet, staff have done the training but there is currently an issue in downloading the app to the iPads. This is being looked at by the IT contractors.</p> <p>The clerk joined the meeting.</p> <p>Question: How is the school supporting pupils to have positive playtimes? Some MDSAs have been on a playtime journey training course. The timetable will be looked at to ensure all children have access to the front playground with the resources available to fully enjoy the playground markings. New equipment for morning play has been ordered, such as bats and balls, hoops etc. Lunchtime play will be about imaginary play on a rota basis so that different resources are available each week, these will include loose parts, boxes, tires, crates, planks etc. A bid has been submitted for a permanent covering for the hard standing areas near the Year 3 class for quiet and calm activities to be undertaken such as drawing, reading and games. Reflection Rucksacks are being created and can be taken out to play if any child wishes to have time of reflection. The preparation of the outside areas will start over halfterm and continue to be developed over the coming weeks and months. Children will be designated responsibility for putting out and bringing in resources.</p> <p>Question: Were the reading interventions for DL (out of recovery premium funding) effective? If not what extra support have you put in place? Except for 1 child, all children have made expected progress. There are 3 pupils below expected who have SEND needs but have still made progress. Phonics interventions linked with Little Wandle will have an impact. Intervention plans are being reviewed to ensure they are evidenced based and targeting the right individuals. Same day phonics and maths intervention is also taking place. Aly Miller has attended quality first teaching training and this practice will be shared with staff.</p>
9	<p>Safeguarding</p> <p>The Wiltshire Safeguarding Audit has been completed and submitted. A new safeguarding action plan has been written. CF confirmed that Safeguarding</p>

	<p>requirements for governors have been clarified and a clear process was now in place to facilitate and monitor this.</p> <p>Question: Is there a noticeable difference with previous years, in respect of concerns? In 2018/2019 there were 13 concerns, 2019/20 2 Referrals and 22 concerns, 2020/21 39 concerns, 1 referral. For the current year there are 13 concerns recorded currently.</p> <p>CF has carried out a monitoring visit for the SCR. Safer Recruitment Training being identified for RC and CF.</p>
10	<p>Budget monitoring</p> <p>The monitoring report had been circulated. TD highlighted the following:</p> <p>There is a £44K roll over predicted which is £20k more than that predicted at the start of the financial year.</p> <p>Two bids for the School Conditions Grant through the Diocese have been submitted. A bid is also in for essential roof works (flat roof above the offices), new fencing (next to Year 1 class room) and paving at the back of the school (tarmacked area is degrading).</p> <p>Question: Have we had any Pupil premium children that have been off school with COVID and did we provide food vouchers to cover their sickness period ? There have been 3 pupils eligible for FSM absent with Covid and vouchers were issued.</p> <p>Question: Most of the salary lines are showing as over budget – is this partly due to the impact of covid (catching up/additional support etc) and additional hours following periods of long term illness? The overspend in salaries is due to the following reasons:</p> <ul style="list-style-type: none"> • Heads & deputies is overspent because we are still paying for HR’s salary whilst she is on secondment. The salary is then recharged to Wiltshire Council (see income code: 1102) • The supply budget is overspent due to the amount of supply cover we have needed to cover long term sickness in school (3 members of teaching staff during the period September to date) and also in year 5 we are using long term supply as discussed earlier. • The other smaller overspends on salaries are for overtime whilst staff are covering sickness or isolation, overtime for interventions or training <p>Question: Are we currently in a position of waiting for payments to come in to us from the Supply Pool Insurance? Supply pool claims have been paid up to the end of December, but we will continue to submit claims for the rest of the year to cover any long term sickness. The insurance does not cover covid.</p>

	<p>SFVS This has been completed and submitted to the LA. This had been circulated prior to the meeting. Proposed RF, seconded RC. All agreed.</p>
<p>11</p>	<p>Maintenance Schedule, H&S</p> <p>The maintenance Schedule had been circulated. It was to be noted that the Gas Pipe inspections are due every 3 three years and therefore not due until August 23. A H&S walk taking place week of 7th February 2022.</p>
<p>12</p>	<p>Governance Update</p> <p>Governors Aly Miller has stood down as an Associate Governor and Richard Davies has stepped down as a Foundation Governor after over 10 years of service. Thanks were to be recorded to Richard for his work and commitment to the school over the years.</p> <p>Training The following training has been completed:</p> <ul style="list-style-type: none"> ○ Safeguarding Module – CF ○ Preparation for Ofsted – CF <p>Governor Calendar CF advised this has been updated and is available in One Note.</p> <p>Monitoring Reports The reports were made available prior to the meeting and covered the following areas:</p> <ul style="list-style-type: none"> ○ School Council ○ EYFS ○ Phonics ○ Chair/Head ○ Little Wandle Phonics ○ SCR <p>CF advised that the SCR monitoring is a key area as this is part of Safeguarding. CF advised that whilst discussing governor monitoring with the SIA, it was suggested that governors should include a safeguarding question and also a disadvantaged learner question during their monitoring visit.</p> <p>Action: CF will circulate sample questions.</p> <p>Ofsted training Feedback CF gave Governors an overview following her recent governor training on Ofsted. The planned TD day on 4th February where deep dive questions would be discussed would be extremely valuable to staff and governors. Topics that were a focus during the training were:</p>

	<ul style="list-style-type: none"> • Recovery curriculum • ISDR • Safeguarding • Curriculum, its journey and how it is delivered • Disadvantaged learners and SEND • External monitoring / parental questionnaire feedback • SDP • Head teachers reports, trends, areas of development, what is being done and awareness of any issues
13	<p>Church School Distinctiveness</p> <p>LC, EW and Alison Shears met and undertook a walk through the school with a focus on British Values and how evident this is in school, and that is it clear it a Church of England School. LC advised that it was nice to see that each class have their own identify. The SIAMS framework was then reviewed. There are 7 strands to the framework.</p> <p>Improvements have been made in the entrance area that emphasises that it is a Christian school. In terms of ‘How does the story of the vision be told’ in school an idea was to show this through pictures around the school.</p>
14	<p>Policies</p> <ul style="list-style-type: none"> ○ Admissions Policy 23/24 – Proposed LH, seconded PW, all in agreement. The policy was adopted. ○ ECT Induction Policy – This is a statutory based on DfE guidance – policy approved. ○ Marking and Feedback Policy – This links to the EEF guidance to improve learning – policy approved.
15	<p>AOB</p> <p>Late Admissions – a deferred entry request has been received. 3 Governors will form the panel to consider the request.</p> <p>Thanks were to be conveyed to the staff for their continued hard work. The meeting closed with a prayer.</p>
16	<p>Date of Future Meeting: Thursday 19th May 6.00pm in School</p>