

**DERRY HILL CHURCH OF ENGLAND (VOLUNTARY AIDED) PRIMARY SCHOOL MINUTES
FULL GOVERNING BODY MEETING HELD ON
THURSDAY 22nd MAY 2025 AT 6PM**

PRESENT: Richard French, Hayley Roberts, Carol Foley, Zoe Armstrong, Mark Paxford, David Halls, Tracey Davis, Martyn Riley, Naomi Olnier and Reverend Sarah Errington.

Apologies: Danny Holland, Laura Holloway

1	<p>Welcome and Opening Prayer</p> <p>The meeting was formally opened by the Chair, RF.</p> <p>SE led governors in prayer.</p>
2	<p>Apologies for Absence</p> <p>Danny sent his apologies. Minutes taken by TD. FGB thanked Tracey for stepping in.</p>
3	<p>Register of Business & Pecuniary Interests</p> <p>No changes declared.</p>
4	<p>Minutes of the Previous Meetings</p> <p>The minutes of the previous meeting agreed by those present and signed by RF.</p>
5	<p>Matters Arising & Actions (from previous minutes)</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • CF asked if any response to you said we did. HR said that we hadn't had any further communication. NO reminded the FGB that we would re-send the questionnaire out in the summer term.
6	<p>Head Teachers Report</p> <p>Heads report circulated as not on one note prior to meeting.</p> <p>HR went through the report.</p> <ul style="list-style-type: none"> • Questions Attendance: Zoe asked if any of the absences could be seasonal. HR explained the percentage changes as the year goes on. <p>Naomi asked if there is a pattern. HR responded that they monitor.</p> • Amendments to Heads report 2 racial incidents reported today – not included on the report. Reported to parents

	<p>and dealt with.</p> <p>In Addition to the Head's report:</p> <p>HR informed governors that Tracey Davis will be leaving at the end of the summer term to move to another school.</p> <p>HR reported that Hannah Newlands has extended her hours by one day so Emma Asfaw can cover the Fridays in year 3.</p> <p>HR reported that she is half way through the teacher performance reviews.</p> <p>Children really enjoy Forest school again.</p> <p>Fieldwork trips to Bath and Bristol will be starting in September 2025.</p> <p>Kingston House donated several books after World Book Day with special messages inside.</p> <p>Admissions - HR advised that 30 offers were sent out and 28 have accepted places in reception for September 2025.</p>
7	<p>School Development Plan</p> <p>CF commented that there is a lot of detail on the SDP and it's a really good read and very clear.</p>
8	<p>Spring Term Data Report - MR</p> <p>Assessment up to the end of term 4. Just finished our formal testing period. HR reported assessment not just based on tests. There is an increase in greater depth. Greater concern is the gap with disadvantaged pupils, because we are maintaining the gap but not closing it.</p> <p>HR felt the year 1 teacher may have been overly cautious.</p> <p>Year 2 - Spring levels are back to where they were. Optional SATS. Her teacher judgement.</p> <p>Year 3 - has lots of complex need but teacher is confident. Needs now prominent and children more aware. Helen ELSA scoops up pastoral needs.</p> <p>Year 4 - percentage of greater depth has increased. MR was cautious at the beginning of the year as the class were new to him and he was getting used to DHS assessment systems.</p> <p>Year 5 – There is continued improvement in this class as the year has progressed. More</p>

	<p>children are now at age related expectations.</p> <p>Year 6 -So much work went into the SATs boosters, we really hope the children get the results they deserve. Group of children shouldn't have even taken SATs tests due to circumstances. The tests taken before SATs have indicated that the children have made good progress and we hope that this shows in their final results.</p> <p>Maths – comfortable with the fluency. Power maths brought in a long time ago. Need to look to see if it is the best scheme for us at present. Confidence in maths across teachers. Dan Heavey will explore maths schemes available. HR pointed out that not many of our staff were here for the Power Maths training and they no longer deliver the training either. It is great pick up and go programme but it does limit teacher flexibility. CF asked how opportunities are given for children to develop fluency. Mr Riley explained to CF how the mastery approach allows the children to develop fluency by securing key concepts before moving on to the next phase of learning. They are given many opportunities to demonstrate their understanding before being presented with new content.</p> <p>Handwriting – CF asked if our standard of writing is behind or ahead of others. Mr Riley explained that when you look at content we are ahead however where children have just began joining their writing can look a little messy to begin with. Steve from the LA looked at books and is happy with the content.</p>
<p>9</p>	<p>Finance, Health & Safety and Premises</p> <p>Finance report was sent out prior to the meeting. Close down has been completed and we ended 24/25 with a surplus of £25,583.38 which is a good position. There were no questions.</p> <p>TD informed the committee that there have been budget meetings with the governors this week and there was some cost cutting to consider.</p>
<p>10</p>	<p>Health and Safety</p> <p>H&S all up to date. Booking in works for summer holiday. Lots of work currently happening.</p> <p>Fire door replacement is still ongoing. The LA have confirmed that the remedial works can be spread over 3 years.</p> <p>Wet pour work was completed over Easter holiday, this was identified because the edges were a H&S risk.</p> <p>Windows 11 upgrade completed over Easter.</p> <p>VOIP cabling has now all been completed.</p>

	Carol thanked Tracey for all her work.
11	<p>Admissions</p> <p>No questions.</p>
12	<p>Governor Monitoring and Training</p> <p>RF commented on all the monitoring reports. Zoe completed a monitoring visit during a lockdown drill. From discussions there were a list of actions for the school to undertake including:</p> <ul style="list-style-type: none"> • Look into Dormouse door lock • More heavy-duty bolts on internal doors and a bolt to be added to the Mole Class door. • Privacy glass on door into Dormouse Class • Consider communication methods during lockdowns <p>Training – CF attended focus on pupil attendance in Mach 2025. Zoe has sent her training to Danny.</p> <p>David to forward code for Diocese training to Sarah.</p>
13	<p>Church School Distinctiveness</p> <p>HR to reschedule a meeting in term 6.</p>
14	<p>Policies</p> <p>CF has sent a couple of amendments to Danny and HR. HR to make changes. School based policy re marking and feedback is old template. All agreed.</p> <ul style="list-style-type: none"> • Marking and feedback • Science • Communication Policy <p>Proposed: CF Seconded: MP Unanimously agreed</p> <p>Admissions Policy Proposed: CF Seconded: MP</p> <p>Danny to check Sarah has an account on Right Choice. Danny to email.</p>
15	<p>AOB</p> <p>FGB dates to be agreed with Danny.</p>

	Head Teacher Performance Management review mid-term has been completed.
16	Meeting Close The meeting closed at 19:40hrs. Next Meeting - AGM: Thursday 10 th July 2025 at 6pm in school.